



# NT COVID-19 Amusement Parks, Community Centres, Recreation Centres and Play Centres Checklist

Reference Number : COVID19-CHK-11659

## Organisation or Business Details

<b>Organisation or business name</b>	Territory Wildlife Park
<b>Owner name or Site manager</b>	Shael Martin
<b>Phone number</b>	0408818468
<b>Email address</b>	twp@nt.gov.au
<b>Address</b>	960 COX PENINSULA ROAD BERRY SPRINGS 0838
<b>Australian Business Number (ABN)</b>	82972424628

### Provide a short overview of what your business or organisation does :

The Territory Wildlife Park provides a nature-based recreation experience for visitors which includes shows and presentations about native wildlife and access to a cafe and gift shop.

## Introduction

Under the CHO direction are you required to capture customer details?	<b>Yes</b>
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## COVID Safety Supervisor

Have you nominated a COVID Safety Supervisor?	<b>Yes</b>
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Do they have the skills and knowledge to fulfil the role?	<b>Yes</b>
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### If the person has undertaken any training, please provide details below :

WHS committee training, first aid training, emergency management training

## Collection of Customer Details

Are you already taking customer details for another purpose? e.g. a client sign in register	<b>No</b>
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Have you put a new system in place to collect customer details?	<b>Yes</b>
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### How will you collect this information required for the CHO direction? :

The Territory Check-in App and also log books for customers to hand-write their details if they prefer

### How are you ensuring that the information you have collected is secure? :

Admissions staff are asking to check the green ticks of the Check-in App or watch as people use the log books

### At the end of 28 days how are you destroying the information? :

The App is secure  
Shredding the log books

## Workplace

Have you provided education on adhering to physical distancing to staff?	<b>Yes</b>
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Have you provided clear guidance on physical distancing to customers?	<b>Yes</b>
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Have you provided markings on the floor 1.5m apart in areas where people queue?	<b>Yes</b>
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Will physical distancing be managed as part of any delivery service or picking up goods?	<b>Yes</b>
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Have you planned measures to manage entry and exit points so that people do not group in these areas?	<b>Yes</b>
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Have you revised table or seating configuration so different groups of customers are not face to face?	<b>Yes</b>
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### List the measures you will use to manage physical distancing :

Markings on the floor for queues at entry and on the cafe  
Tables within the cafe appropriately spaced so that groups are physically distanced from one another  
Admissions and guides staff to verbally advise visitors of requirements at entry and throughout the day  
Only those daily presentations where physical distancing can be enforced will continue (smaller presentations where people tend to crowd together are cancelled)  
Signs are located at the entry, within the cafe, in toilets and at the 'train' stations around the Park

## Hygiene

Have you provided hand sanitiser or hand washing facilities to allow staff and customers to wash or sanitise their hands regularly?	<b>Yes</b>
Have you provided education on COVID-19 hygiene protocols and practices, including cleaning, to staff?	<b>Yes</b>
Have you provided information on COVID-19 hygiene protocols and practices to customers?	<b>Yes</b>
Do you have adequate supplies of cleaning and disinfecting products?	<b>Yes</b>
Have you identified high touch surfaces and increased your regular cleaning schedule?	<b>Yes</b>
Have you considered ways to minimise handling of shared items to avoid the risk of contamination?	<b>Yes</b>
Have you revised money handling practices and introduced measures to manage risks?	<b>Yes</b>
Have you implemented physical barriers between customers where physical distancing cannot be maintained, such as between arcade games?	<b>Yes</b>
<b>List the measures you will use to manage hygiene :</b>	
Customers are being asked to use contactless EFTPOS payments only Hand sanitiser is available throughout the Park Hand-washing is available at public toilets Signage is up around the Park - at entry, within the cafe, in toilets and at the 'train' stations Admissions and guides staff remind visitors of need to sanitise at entry and throughout the day Park cleaners are on duty to clean all public areas especially high-touch surfaces such as glass fronts to exhibits and toilets Cleaners follow a Parks and Wildlife SOP for cleaning of toilets and have appropriate PPE and chemicals for all cleaning required Cafe and guides staff clean all high-touch surfaces within the cafe and Main Station regularly throughout the day	

## Signage

Do you have signage to remind customers about physical distancing?	<b>Yes</b>
Have you provided signage around the business to remind customers and employees to maintain hygiene practices?	<b>Yes</b>
Have you provided signage around the business to remind customers and employees to go home if the customer or employee is feeling unwell?	<b>Yes</b>
<b>Describe how many signs you have and the location of your signage :</b>	
33 signs are currently available around the Park - most are at the entry and within the Main Station. Guides are also on hand to remind visitors of requirements throughout the day	

## Staff

Have you provided education or information about COVID-19 transmission and symptoms to staff and volunteers?	<b>Yes</b>
Do you have protocols for staff to not attend work if unwell?	<b>Yes</b>
Have you provided direction to staff to seek medical advice if they have symptoms of COVID-19?	<b>Yes</b>
<b>List the measures you will use to manage the health of your staff :</b>	
Territory Wildlife Park staff follow the Department of Environment, Parks & Water Security COVID guidelines which includes directions for staff to stay at home if feeling unwell TWP management has communicated these requirements to all staff and currently there is full compliance with COVID safety guidelines (including the current need to wear masks)	